SECTION 111 -- RELEASES OF CONTINGENT EMERGENCY FUNDING

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111.1 What are releases of contingent emergency funding?

Releases of contingent emergency funding are actions by the President that make available for obligation previously appropriated emergency funds. These releases are made pursuant to the Balanced Budget and Emergency Deficit Control Act of 1985, as amended and may occur when an appropriations act provides funds that are contingent on the President submitting a budget request to Congress that designates the amount requested as an emergency requirement.

111.2 How do I request a release?

To request the release of contingent emergency funding, you need to submit the following materials in both hard copy and electronic versions. You should be prepared to revise the material, as appropriate, to reflect Presidential decisions.

- An explanation of the request in the format of exhibit 111 that includes:
 - ► A statutory reference to the source of the emergency funding;
 - ► Information on the total amount of emergency funding provided by Congress for the account, the amounts that have already been released, and the remaining amount that has not been released;
 - ► The specific circumstances that necessitate the release of the emergency funds; and
 - ► A description of how the funds will be used.
- A letter from the agency head.
- When requested by OMB, budget schedules (e.g., program and financing, object classification), prepared in accordance with the instructions for the corresponding MAX schedules.

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